



USAID
OD AMERIČKOG NARODA



CZECH REPUBLIC
DEVELOPMENT COOPERATION

CALL FOR SUBMITTING PROJECT PROPOSALS

Call reference number:	15.02.0-N2.3-420
Call title:	Initiative for promoting responsible deinstitutionalization of persons with disabilities (ODI)
Issuance date:	July 29, 2015
Deadline for submitting project proposals:	4:00 pm, August 11, 2015



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Call for submitting project proposals

USAID Marginalized Populations Support Activity (PPMG)¹ invites all organizations able to legally operate in Bosnia and Herzegovina (including, but not limited to: NGOs, citizen groups, private companies and international organizations) to submit their project proposals for supporting the implementation of the Initiative for promoting responsible deinstitutionalization of persons with disabilities in BiH (ODI), launched by the United States Agency for International Development (**USAID**) and the **Development Agency of the Czech Republic**. Political agents or government institutions are not eligible to apply.

In cooperation with the Development Agency of the Czech Republic, USAID PPMG will administer a grant fund of approximately 150,000 USD. Proposals may be submitted for all or parts of these funds. USAID PPMG reserves the right to award any number of grants at its discretion, not to exceed \$150,000.

All questions regarding the public call are submitted exclusively via email to prijava@ppmg.ba (subject: *15.02.0-N2.3-420, Upit*).

The full text of the Anti-TIP call and all the requisite forms are available on the www.ppmg.ba website.

Applicants are required to submit a concept note by **4:00 pm on August 11, 2015**, in electronic form, with all the required addenda via email to: prijava@ppmg.ba (subject: *15.02.0-N2.3-420, Prijava na javni poziv*) after which the applicants will receive an automated response confirming that their email has been received. Concept Notes that are not submitted in the aforementioned manner will not be taken into consideration.

¹ Marginalized Populations Support Activity (PPMG) is USAID's marginalized populations support activity providing support to local organisations' activities aimed at advocating for the rights, the empowerment and dignity of under-represented populations in BiH, and building capacities of local nongovernmental organisations, institutions in BiH and USAID's implementation partners, with the aim of achieving the aforementioned goal.



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Background

Care in large institutions, often isolated from normal life and inherently limited in the possibilities of provision of care according to preferences of beneficiaries, are now clearly recognized as discriminatory and contrary to the Convention on the Rights of Persons with Disabilities.

Living independently and being included in the community are rights guaranteed to persons with disabilities by the UN Convention on the Rights of Persons with Disabilities. Bosnia and Herzegovina ratified this convention in 2010. Yet little has been done to support deinstitutionalization, prevention of institutionalization and the provision of support to persons with disabilities in their local communities. Special significance of the Convention is the affirmation of the view that people with disabilities are equal members of the society, who have the same choices, rights and duties as persons without disability. The question of disability has turned into a question of human rights, stemming from the fact that persons with disabilities experience injustice in all walks of life: from the choice of living arrangements to the ability to access health care and employment.

The question is also one of potential accession to the European Union. BiH has a duty to align its legislation to the Convention as well as other European covenants promoting the social, political and economic rights of persons with disabilities.

Little is known about the state of persons with disabilities institutionalized in BiH. However, for far too many living in institutions, these are nightmarish residential prisons in which they are held against their will. Deinstitutionalization is possible and necessary.

Enabling legislation to support deinstitutionalization of disabled persons exists in Bosnia and Herzegovina. However, like many challenges facing the country, policies supportive of deinstitutionalization remain unimplemented.

It is estimated that in BiH some 2000 persons with mental and physical disabilities reside in public institutions. Responsible deinstitutionalization is possible and necessary.

Framework

USAID Marginalized Populations Support Activity (PPMG)² invites all organizations able to legally operate in Bosnia and Herzegovina (including, but not limited to: NGOs, citizen groups, private companies and international organizations) to submit their project proposals for supporting the implementation of the Initiative for promoting responsible deinstitutionalization of persons with

² Marginalized Populations Support Activity (PPMG) is USAID's marginalized populations support activity providing support to local organisations' activities aimed at advocating for the rights, the empowerment and dignity of under-represented populations in BiH, and building capacities of local nongovernmental organisations, institutions in BiH and USAID's implementation partners, with the aim of achieving the aforementioned goal.



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disabilities in BiH (ODI), launched by the United States Agency for International Development (**USAID**) and the **Development Agency of the Czech Republic**. Political agents or government institutions are not eligible to apply.

Successful grantees will also be provided trainings and mentoring related to organizational development, management, advocacy, and financial management to support this effort. Experts from the Czech Ministry of Labor and Social Affairs (MLSA) will serve in the role of consultants and mentors to successful grantees. Using the examples and expertise provided by the Czech Republic, the civil society and citizen advocates will be further enabled to advocate for and implement responsible deinstitutionalization.

Czech technical assistance may take the form of consultations and mentoring in order to succeed in responsible implementation of deinstitutionalization of disabled persons. Technical expertise will be shared in the development of the function and rules of rehabilitation centers in order for the centers to effectively provide complex services to clients (i.e., to disabled persons). Complex services consist of education, employment counseling, and training in independent and sustainable living. It also includes appropriately communicating to disabled persons, their families, local communities, suitable employers, NGOs, social workers, and others. Such developed systems will allow the movement of persons with disabilities out of institutional centers, educate them, prepare them to live in a community (especially community-based housing), and to get a job in order to be independent and provide a better life for themselves.

Areas addressed by the Call

Project proposals may address, but are not limited to, the following issues concerned with the deinstitutionalization of persons with disabilities:

- sustainable and responsible integration into the community of institutionalized persons with disabilities,
- improving the public perception of persons with disabilities and support to deinstitutionalization,
- forming a coalition with the aim of advocating for responsible deinstitutionalization,
- research,
- training care-givers and social workers.

Application procedures and conditions

In cooperation with the Development Agency of the Czech Republic, USAID PPMG will administer a grant fund of approximately 150,000 USD. Proposals may be submitted for all or parts of these funds. USAID PPMG reserves the right to award any number of grants at its discretion, not to exceed \$150,000.



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The shortest duration of the project is 6 months and the longest is 18 months.

During the project implementation, the applicant will be responsible for managing the contents and the financial segment of the project, and for submitting narrative and financial reports to USAID PPMG.

Applications and the required documentation must be submitted in one of the official languages and alphabetic writing systems of Bosnia and Herzegovina.

Incomplete applications, applications submitted after the deadline, or not submitted in the prescribed manner, as well as applications submitted on inadequate forms will not be taken into consideration.

All questions regarding the public call are submitted exclusively via email to prijava@ppmg.ba (subject: 15.02.0-N2.3-420, *Upit*).

Stage I

Project proposals are first submitted as concept notes. The Concept Note form (OBR-PPMG-NPP) is available at <http://ppmg.ba/ba/grantovi/obrasci>. In addition to the Concept Note, applicants must submit a detailed budget with all budget lines (including a narrative budget) in the OBR-PPMG-PRB form. The amounts in the budget must be in BAM.

Each organization may submit only one proposal. If an organization submits more than one proposal, only the proposal received first will be taken into consideration.

Applicants may, but need not have a partner. Such partners may be government institutions.

Preliminary review includes the following criteria:

1. Completeness of the application – The Evaluation Committee will determine whether documentation listed as required in the Call is received;
2. Harmonization with the eligibility criteria – Based on the documentation received, the Evaluation Committee will determine whether the applicant meets the eligibility criteria;
3. Past performance in the sector the organization is applying for – the Evaluation Committee will contact individuals listed as references to collect additional information about applicants and verify data about past performance. Primarily, this communication will be done via e-mail, while other alternative ways will also be possible, such as via telephone, or, in some cases, meetings with these individuals.

During evaluation, preference will be given to proposals that:

- demonstrate a specific, responsible approach and methodology to move persons with disabilities from institutions to sustainable community living
- set attainable numerical targets in a realistic time period
- can benefit from and be complemented by Czech technical assistance and expertise
- demonstrate the ability to successfully partner with government, other organizations and various stakeholders working with marginalized groups in BiH
- create synergy by involving other organizations as partners or sub-recipients



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After the Evaluation Commission has evaluated and ranked all the project applications received, all the applicant will be informed about the status of their application. Grant applications scored as good continue into Stage 2 of the application process.

Stage 2

During Stage 2 USAID PPMG may, at its own discretion in the selection process, require the applicant to submit more details, if necessary.

The applicant may be requested to submit a complete project proposal in the OBR-PPMG-PRP form, available at <http://ppmg.ba/ba/grantovi/obraci>.

Upon evaluation of complete project proposals, all applicants will be notified about the status of their application.

Grant applications scored as good continue into the negotiation stage for awarding the grant and into the grant agreement signing stage.

Deadline for submitting concept notes

Applicants are required to submit a concept note by **4:00 pm on August 11, 2015**, in electronic form, with all the required addenda via email to: prijava@ppmg.ba (subject: *15.02.0-N2.3-459, Prijava na javni poziv*) after which the applicants will receive an automated response confirming that their email has been received. Concept Notes that are not submitted in the aforementioned manner will not be taken into consideration.